

अंडमान और निकोबार प्रशासन
ANDAMAN & NICOBAR ADMINISTRATION
समाज कल्याण निदेशालय
DIRECTORATE OF SOCIAL WELFARE

Sri Vijaya Puram, Dated: 21 Sep, 2026

Vacancy Notice

Applications are invited from eligible candidates for filling up of various posts in Shaki Niwas, Working Women Hostels (Mission Shakti) at Phongy Chaung and Dollygunj on contract basis under the Directorate of Social Welfare, Sri Vijaya Puram. The details of the Posts are as follows:-

Sl. No	Name of the Post	Proposed No. of post	Qualification and Experience	Consolidated Pay is Rs
1	Sakhi Niwas Manager	02 (1 post for Phongy Chaung & 1 post for Dollygunj)	Graduate in Social Work/ Psychology/ Sociology with 3 years supervisory experience in running of such hostels. The manager must live at the hostel and provide overall supervision to ensure smooth functioning of the hostel.	20000/- per post
2	Warden	02 (1 post for Phongy Chaung & 1 post for Dollygunj)	Graduate (with proficiency in computer operations). Preference will be given to those who have experience in handling women related laws/ policies/ programmes.	15000/- per post
3	Caretaker	06 (3 post for Phongy Chaung & 3 post for Dollygunj)	Higher Secondary or equivalent qualification from a Recognised Board with 2 years' experience as Caretaker of building or equivalent.	13000/- per post (On shift duty)

Candidates who fulfil the requisite qualifications may apply in the prescribed format (given below), along with self-attested copies of certificates relating to educational qualification, date of birth, and work experience, and affix a recent passport-size photograph.

- The application should reach the Directorate of Social Welfare, Goalghar, Sri Vijaya Puram **on/before 22.10.2026 by 5:00 PM**. For any queries, candidates may dial-Women Helpline **toll free number-181**.
- Eligible candidates will be informed about the date and time of the interview through the phone number / email ID mentioned in their application.
- The list of eligible candidates shortlisted for appearing before the Selection Committee will also be displayed on the notice board of the Directorate of Social Welfare, Goalghar, Sri Vijaya Puram.
- Candidates must attend the interview along with original certificates and supporting documents for verification. No separate communication will be made in this regard.

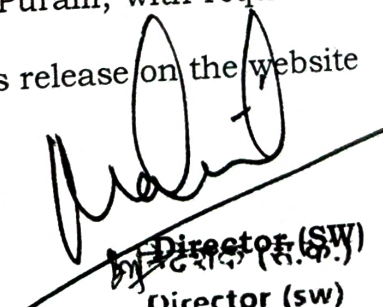
Terms and Conditions:

- The engagement will be purely on contract basis, initially for a period of eleven months, which may be extended for further period subject to the continuation of the scheme, satisfactory performance and instructions/ guidelines issued by the Ministry from time to time.
- No TA, DA shall be admissible for attending the interview.
- The selected candidates shall be responsible for discharging their assigned duties and responsibilities
- The conditions have been framed by the Department of Social Welfare in accordance with the guidelines of the Mission Shakti Scheme Govt.


Director (SW)

Copy to:

1. The Chief Editor, The Daily Telegram, Sri Vijaya Puram with the request to publish the news item in the Daily Telegram.
2. The News Editor, AIR, Sri Vijaya Puram with the request to broadcast the news items in Pradeshik Samachar.
3. The Station Director, Doordarshan, Sri Vijaya Puram, with request to telecast the news in Doodharshan.
4. The Senior IT Analyst, DSW to upload the press release on the website of A&N Administration for wide publicity.


Director (SW)
समाज कल्याण निदेशालय
Directorate of Social Welfare
गोल घर पोर्ट ब्लेयर
Goal Ghar, Port Blair

APPLICATION FORM

Working Women Hostel (Sakhi Niwas)

Affix here a
recent
passport
size photo

Post applied for.....(Dollygunj/Phongy Chaung)

1. Name (in Block letters) :
2. Date of Birth :
3. Father's / Spouse Name :
4. Mail Id :
- Pin Code :
- Tele :Contact:.....
5. Permanent Address :
- Pin Code :
- Tele :Contact:.....
6. Marital Status :
7. Aadhaar Number :
8. Nationality :
9. State and District of Domicile :
10. Category (SC/ST/OBC/General) :
11. Present Employer :
12. Education Qualification (Please attached photocopies in support)
 - i)
 - ii)
 - iii)
 - iv)
13. Details of Employment Experience (attached separate sheet if required)
 - i)
 - ii)
 - iii)

14. Declaration to be signed by the Candidate

I hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I understand that if the information given by me is proved false/not true at any stage my candidature/selection for the above mention post is liable to be cancelled

Date:

Place:

Signature of Applicant